

Middle School Entrance Guidelines

Joseph Mastropietro, Principal



Frank D'Amico, Vice Principal



Overview

The Middle School Entrance is located at the corner of Paterson Ave. and the Boulevard.

All middle school students will enter the building through Door 15.

All 6th graders **ONLY** will exit the building through Door 12 at the end of each day.

All visitors must use Door 1, the main entrance.



Important Points to Remember

1. **MS Students will use the MS Entrance (Door 15)** to enter the school building each day beginning at 7:25 am. Students should **NOT** arrive any earlier than **7:25 am** as there will be no supervision for the students.
2. Parents/guardians should be aware that the student drop-off is on Paterson Avenue just before the Boulevard by the Middle School Entrance sign.
3. Important: Typically, 7:45-7:55 is the busiest time for student drop-offs. To ensure that your student arrives to class on time, please make every effort to drop off prior to 7:45 am. Students who are tardy to school after Door 15 has been closed must report to Door 1 (Main Entrance).
4. **All visitors, guests, parents, & guardians will need to report to Door 1** (Main Entrance) located on the Boulevard for early student pick-ups, meetings with school staff, dropping off lunches/school items ANY time during the school day.
5. A Visitor Monitor will be available at **Door 1** each school day to assist you upon your arrival. The hours of operation are **7:15 am-3:15 pm Monday through Friday** throughout the school year.